

Job Title: Site Engineer

Job Summary: As a Site Engineer, your primary responsibility is to oversee and manage all on-site activities related to construction projects. You play a crucial role in ensuring that projects are completed safely, on time, and within budget while meeting quality and compliance standards.

Responsibilities:

1. Project Planning and Coordination:

- Collaborate with project managers to understand project requirements, specifications, and timelines.
- Participate in project planning, including the development of schedules and resource allocation.

2. Site Management:

- Supervise and coordinate construction activities on-site, ensuring adherence to project plans and specifications.
- Monitor progress and work quality to ensure compliance with safety and quality standards.

3. Team Collaboration:

- Work closely with construction teams, subcontractors, and suppliers to ensure efficient workflow and resolve any on-site issues.
- Provide technical guidance and support to on-site personnel.

4. Quality Assurance:

- Implement and enforce quality control measures to ensure that construction work meets or exceeds project specifications and industry standards.
- Conduct regular inspections and quality audits.

5. Safety Compliance:

- Implement and enforce safety protocols and regulations on-site.
- Conduct safety briefings, inspections, and training sessions to promote a safe working environment.

6. Material and Resource Management:

- Manage and coordinate the delivery of materials and equipment to the site.
- Ensure proper usage and storage of materials, minimizing waste.

7. Documentation:

- Maintain accurate and up-to-date project documentation, including daily logs, reports, and as-built drawings.
- Prepare and submit regular progress reports to project stakeholders.

8. Problem Solving:

- Identify and address on-site issues promptly to prevent delays and ensure project continuity.
- Collaborate with project teams to find effective solutions to challenges as they arise.

9. **Client and Stakeholder Communication:**

- Act as a point of contact for clients and other stakeholders regarding on-site activities.
- Provide regular updates on project progress and address any concerns.

Qualifications:

- Bachelor's degree in Civil/Electrical Engineering or a related field.
- Minimum five years Proven experience as a Site
- Knowledge of construction processes, methods, and materials.
- Familiarity with industry-specific regulations and safety standards.
- Strong project management and organizational skills.
- Excellent communication and interpersonal abilities.
- Ability to work in a fast-paced and dynamic environment.

Note: The specific duties and qualifications may vary based on the nature of the construction projects and the organization's requirements. Adjustments to the job description should be made based on the unique needs of the company.